

Quick User Guide

Apeos 5570/4570



Features Content

Thank you for selecting the FUJIFILM Business Innovation Apeos B5570/4570. (hereafter referred as "the machine", the "device" or "the printer".

This complimentary user guide describes the fundamental operations on Copy, Print, Scan, and Fax procedures of the machine for ease of use of the machine.

Quick User Guide Organization

- Overview	03	Fax	25-26
		Single / Multiple Recipients	25
Сору	04-12	2-Sided Faxing	25
Reduce / Enlarge	04	Confirmation Report	26
2-Sided Copying	05		
Book Copying	06	— <u> </u>	
Copy Output	07	USB Media	27-29
Mixed Size Originals	08	Media Print Text / Photos	27
Pages per Side	09	Store to USB	28
Booklet Creation	10	Mobile Printing	29
Edge Erase	11	-	
ID Card Copying	12	Troubleshooting	30-33
Print	13-19	Clearing Paper Jams	30 33
Job Type / 2-Sided Print	13		33
Release Secure Print	14		
Booklet Creation	15	(i) Machine/Job Status	34-36
Pages per Sheet	16	Billing/Supplies Information	34
Watermark	17	Consumables Part No	35
Direct Fax	18	Job Status Screen	36
Envelope	19		
Scan	20-24	Register New Address	37
		Add New Address Book Entry	37
Email	20	•	
Scan to PC	21		
Scan to Folder	22	Support & Downloads	38
Send from folder	23	Drivers & User Guides	38
Advance Scan Features	24		
		$oldsymbol{\hat{i}}$ EP-BB Self Registration	39-40
		Online Registration	39

IMPORTANT!

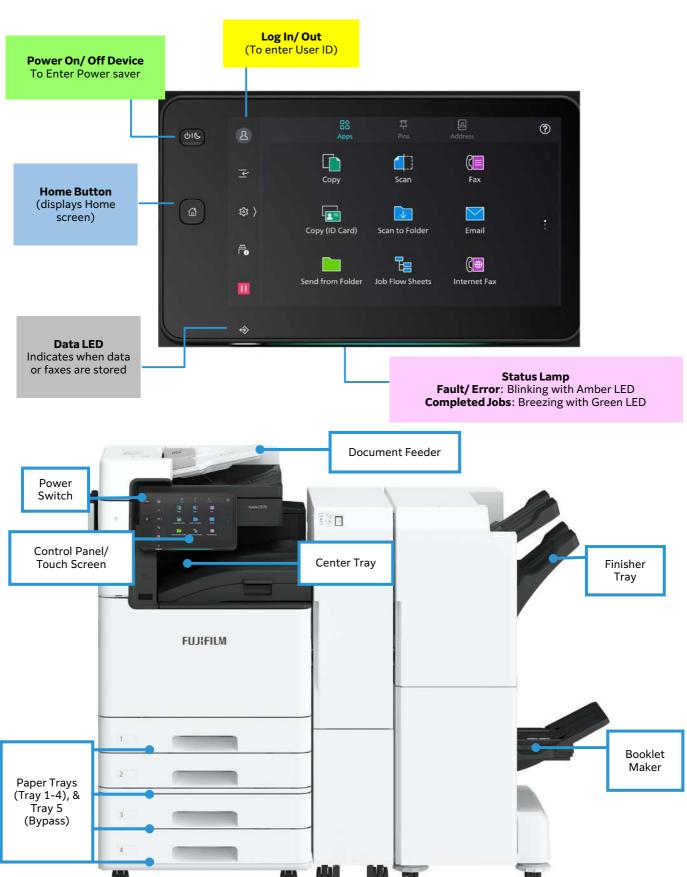
This Quick User Guide may not be copied or modified without the written consent of the author or publisher. Parts of this user guide are subject to change without prior notice. We welcome any comments on ambiguities, errors, omissions or missing pages.

The screen images in this guide solely used for illustration and are based on the standard machine configurations. Some features mentioned may not be used depending on the machine configurations. Unsupported features will not be displayed on the screen. Abnormal features will be grayed out on the screen.

Contact FUJIFILM Customer Training Department Malaysia for more information.

Overview

Control Panel / Touch Screen Overview

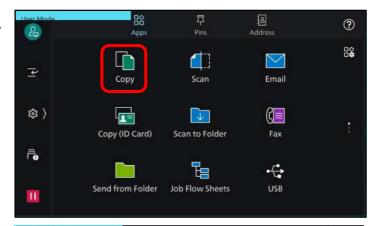


Copy: Reduce or Enlarge...

Allows you to select copy ratio to enlarge or reduce the size of copies



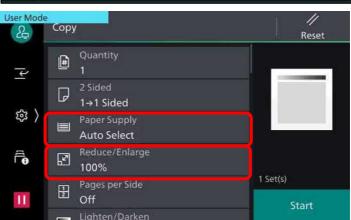
- Load documents onto the Document Feeder / Platen Glass.
- 2. Tap on [Copy] on the Services Home screen.



3. On the features list, tap on: a: [Reduce/Enlarge]... for A3 to A4: 70%

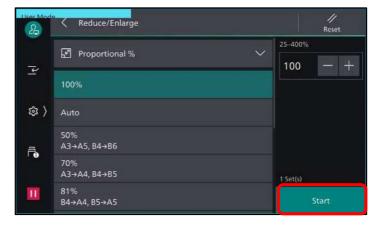
for A4 to A3 : 141% b: **[Paper Supply]...** Tray 1-4, Tray 5 (bypass)

4. Tap [Quantity] and enter number of copies.



5. Tap on [Start] to copy.

Note: Tap default to restore all settings to their



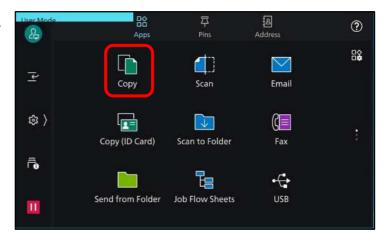
Copy: 2-Sided Copying...

Make copies of 1-sided or 2-sided documents on one side or both sides of paper

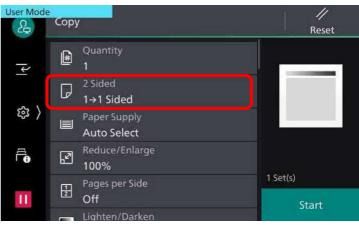
1. Load documents onto the Document Feeder



2. Tap on [Copy] on the Services Home screen.



3. On the feature list, tap [2 sided]

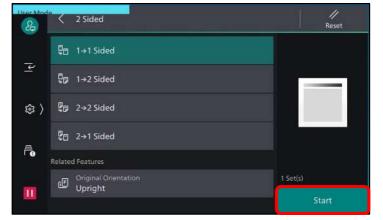


Choose between the option of:

1→1 Sided: copy a 1-sided document on one side of paper 1→2 Sided: copy a 1-sided document on both sides of paper 2→2 Sided: copy a 2-sided document on both sides of paper 2→1 Sided: copy a 2-sided document on one side of paper

4. Tap [Start] to copy.

Note: Tap on or [Pause]



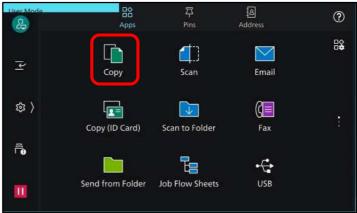
Copy: Book Copying & 2-Sided Book Copying...

Allows you to copy bound documents such as books into separate sheets of paper

1. Place a book on the Platen Glass face down.



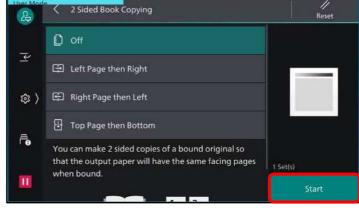
2. Tap [Copy] on the Services Home screen.



- 3. On the features list, scroll down until: a. [Book Copying] copies 2 single- sided output b. [2-Sided Book Copying]
 - copies 2-sided output in the same order of the book



Tap any option: a. Left Page then Right b. Right Page then Left c. Top Page then Bottom **Both Pages** Left Page Only Right Page Only



Copy: Collated / Uncollated

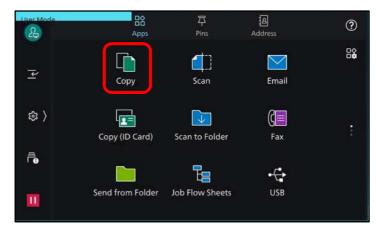
Collated: sorted in sets and arranged in page order (optional: staple/hole punch)

Uncollated: printed in group according to specified quantity.

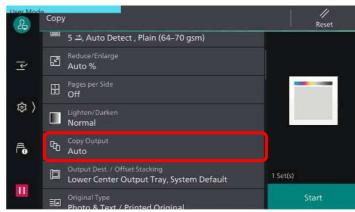
 Load documents onto the Document Feeder or Platen Glass.



2. Tap [Copy] on the Services Home screen.

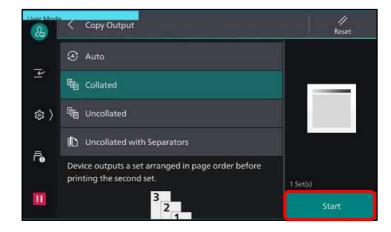


On the features list, scroll down until [Copy Output]



4. Choose the option:

Auto
Collated
Uncollated
Uncollated with Separators
Optional: Staple / Hole Punch



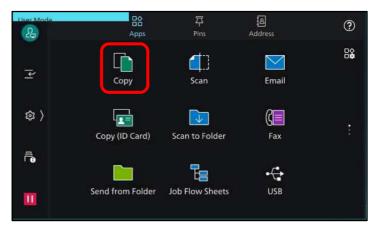
Copy: Mixed Size Originals...

Allows different size documents copied onto matching output paper size.

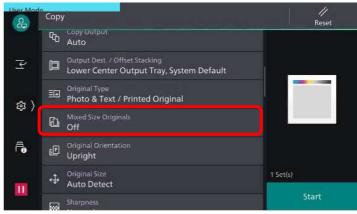
1. Load documents onto the Document Feeder



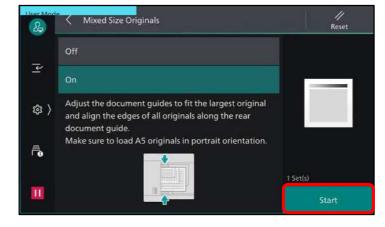
2. Tap [Copy] on the Services Home screen.



3. On the features list, scroll down until [Mixed Size Originals].



- 4. Tap [Mixed Size Originals] and select : OFF ON
- 5. Tap on [Start] to copy.



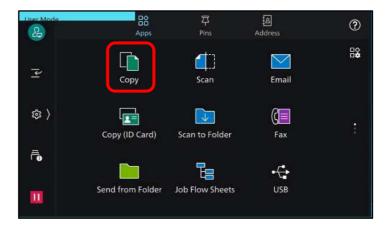
Copy: Pages per Side (N-Up)...

Allows you to copy 2, 4, or 8 pages of documents on to a single sheet of paper.

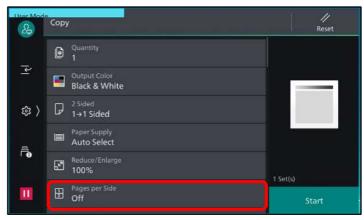
1. Load documents onto the Document Feeder



2. Tap [Copy] on the Services Home screen.



3. On the features list, scroll down to [Pages per Side]



4. Tap the options:

Off - feature not applied

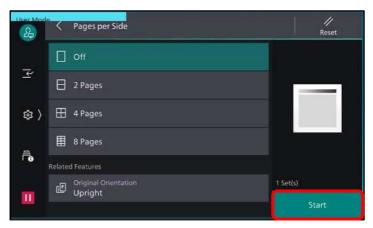
2 Pages Up - 2 documents copied into

1 sheet of paper

4 Pages Up - 4 documents copied into

1 sheet of paper

8 Pages Up – 8 documents copied into 1 sheet of paper



Copy: Booklet Creation...

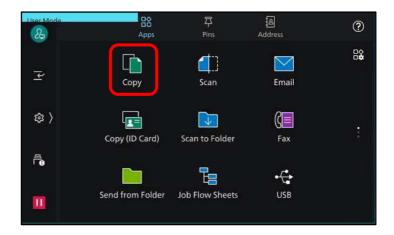
This feature copies the documents and form the output sheets into a booklet layout.

*optional fold & staple

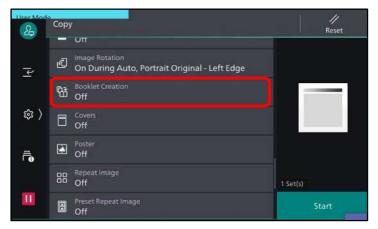
1. Load documents onto the Document Feeder



2. Tap [Copy] on the Services Home screen.

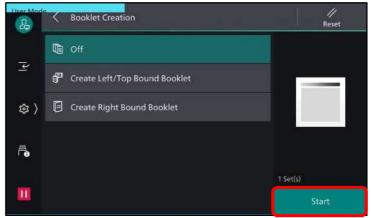


On the features list, scroll down to [Paper Supply] and choose any paper tray with landscape orientation paper.
 (e.g. Tray 3)



4. On the features list, scroll down to [Booklet Creation], and choose the option:

Off – feature not applied Create Left/Top Bound Create Right Bound Copy Booklet Covers Fold & Staple (optional)



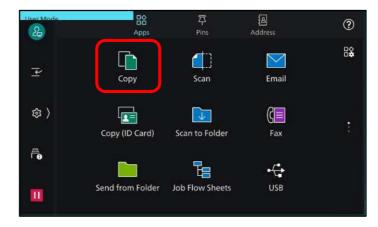
Copy: Edge Erase...

This feature will erase the dark shadow/ dirty at the edges of document or in the center binding part of the book.

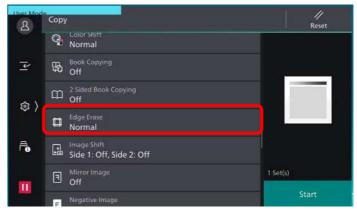
1. Load documents onto the Document Feeder or Platen Glass



2. Tap on [Copy] on the Services Home screen.



3. On the features list, scroll down to **[Edge Erase].**



4. Choose the option, and enter the value to erase (0-50mm)

[Normal]
[All Edges]
[Individual Edges]
[Parallel Edges]

□ Normal

□ All Edges

□ Individual Edges
□ Parallel Edges

Related Features

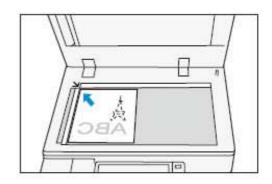
□ Original Orientation
Upright

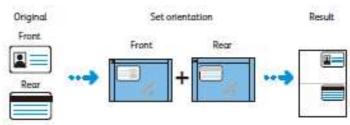
C Edge Erase

Copy: ID Card Copying...

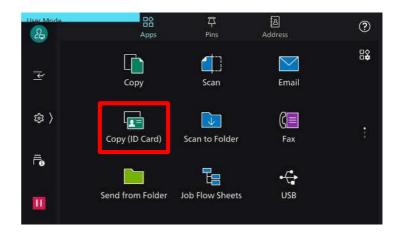
This feature copies both sides of the ID Card onto the same side of the paper.

1. Load card onto the platen glass (within A5 scan area) Close document cover.





2. Select [Copy (ID Card)] button on the main Services Home screen.



3. Set the ID card with the side to be copied facing downward, in a position at least 5mm from the top and left edge of the document glass. Press [start]

To copy the second side, wait for the first side to finish scanning, turn over the card, placing it slightly away from the top left corner, and then press [start]



Print: 2-sided print & Job Types

Print 2 sided documents. Sets secure print to temporarily store print data in the device with a passcode to protect your files. Files will be printed upon entering passcode.

- From application, select [Print], select the printer model, click [Printer Properties] / [Preference].
- 2. On the [Basic] tab, choose the option:

[2 Sided Print]

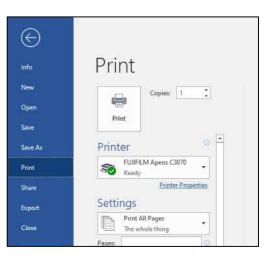
Flip On Short Edge Flip On Long Edge

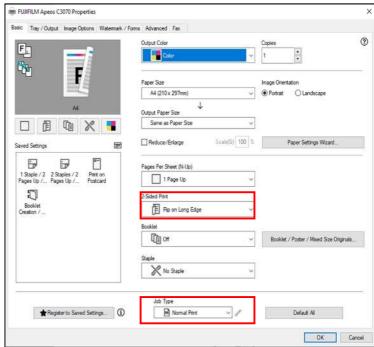
[Job Type]

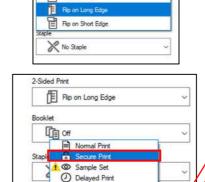
Normal Print Secure Print (click [Setup] button to enter (User ID & Passcode.)

For more printing options, click on other tabs

Click **[OK]** on all open windows to proceed to print.





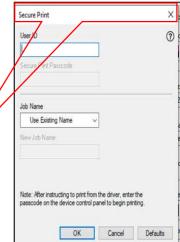


Remote Folder

Fax
Create Form
Normal Print

2-Sided Print

Flip on Long Edge



Print: To release Secure Print jobs

Files will be printed upon entering your passcode. The following describes how to print, or delete secure print jobs

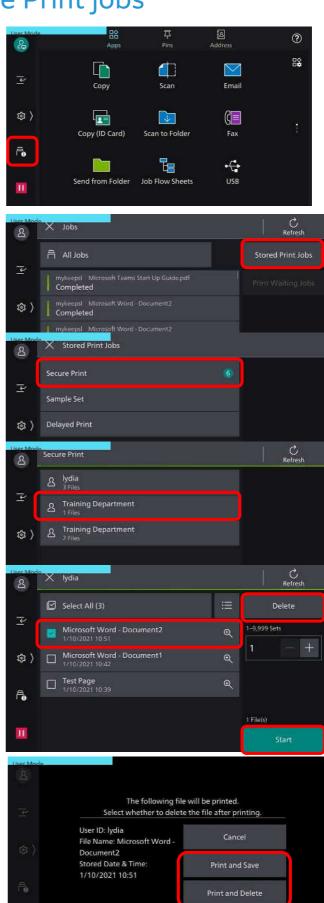
- 1. From machine control panel, tap 🙃 icon.
- 2. Tap [stored print jobs].
- 3. Tap [Secure Print]

- 4. Select your User ID:

 If using a password, enter your passcode to continue.
- 5. Select required files to be printed. Enter Print Quantity and press **[Start]** to print or **[Delete]** to delete files stored in secure print folder.
- 4. Choose [Print & Delete] or [Print & Save].

П

Or, press [cancel] to cancel the print job



Print: Booklet Creation (optional finisher)

Document can be printed into a 2-side multi-page booklet layout. Output can be finished with booklet finishing, fold and center stapling (optional)

 From application, select [Print], select the printer model, click [Printer Properties] / [Preference].

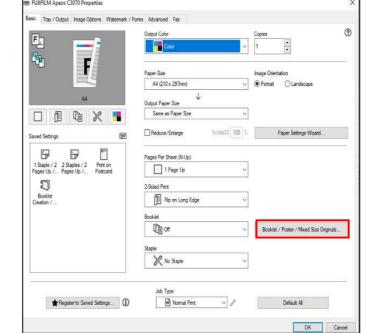
- 2. From the [Basic tab], select [Booklet/Poster/Mixed Sizes Originals...]
- 3. On [Booklet /Poster/Mixed Sizes Originals...]

select options:

Normal

Poster

Booklet Creation



Print

Print

Printer

Settings

Copies: 1

Printer Properties

FUJIFILM Apeos C3070

Print All Pages

 (\leftarrow)

New

Open

Print

Export

4. Select [Booklet Creation]
[Bind Edge]

Left/Top Bind Right/Bottom Bind

[Divide]

Automatically Divide Custom Divide

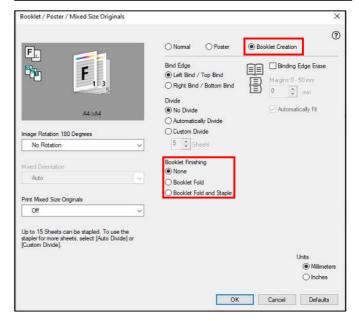
[Booklet Finishing]*optional Feature

Booklet Fold

Booklet Fold And Staple

For more printing options, click on the other tabs.

Click **[ok]** on all open windows to proceed to print.



Print: Pages per Sheet N-Up

Allows you to combine multi page document and print onto one sheet of paper

 From application, select [Print], select the printer model, click [Printer Properties] / [Preference].

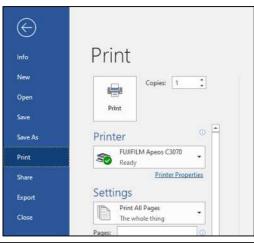
 From the [Basic] tab, select options:
 [Pages Per Sheet (N-up)] Choose from 2 to 32 ups.
 Select Image Order.

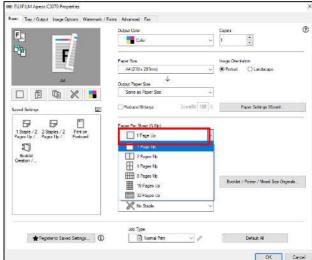
From the [Basic] tab, select options:
 [Paper Size]
 [Output Paper Size]
 [Image Orientation]

4. From the [Tray/Output] tab, select options: [Paper Tray][Select By Trays][Advance Tray Settings...]

For more printing options, click on other tabs to select.

Click **[OK]** on all open windows to proceed to print.









Print: Watermark

Document can be printed with texts such as 'confidential' over the print job

 From application, select [Print], select the printer model, click [Printer Properties] / [Preference].



2. From the **Watermark/Form**] tab, select [Watermark]

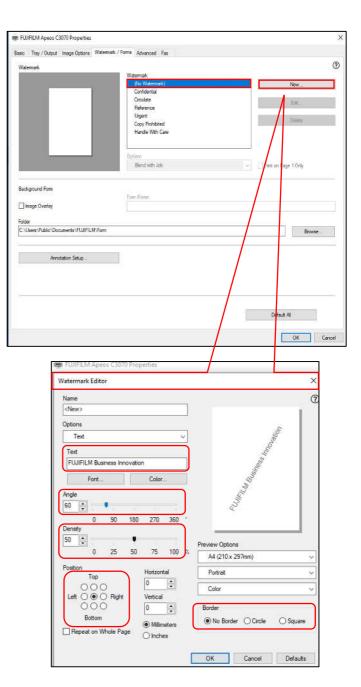
Choose from any preset texts or select **[New]** to create new watermark.

On the [Watermark Editor]
 Enter the [name] or [text]
 Set the following:
 Angle, Density, Position, Border.

Click [OK] to save.

For more print options, click on other tabs to select.

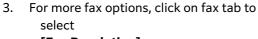
Click **[OK]** on all open windows to proceed to print



Print: PC Fax

You can send a fax directly from your computer. Direct fax procedure may vary depending on the application you use.

- From application, select [Print], select the printer model, click [Printer Properties] / [Preference].
- 2. From the **[Basic**] tab, select **[Job Type]**[Fax]

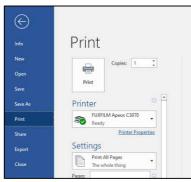


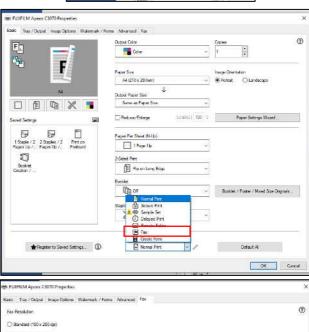
[Fax Resolution] [Transmission Report] [Send Header]

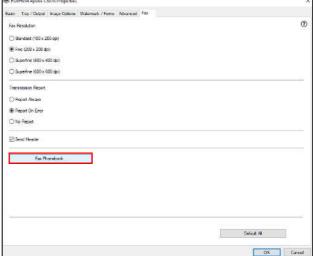
4. On the **[Fax Phoneboo**k], select **[New]** to add new recipient in individual or group.

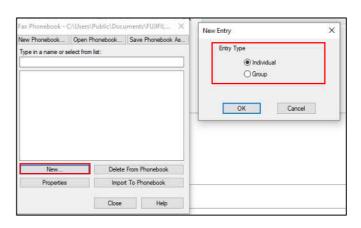
Click **[close]** to save. Press [ok] to proceed to fax.

To check fax jobs, press on **[Jobs]** at the machine user interface.









Print: Envelope...

You can print easily on special paper types such as envelope, glossy, label with a visual image and step by step instruction.

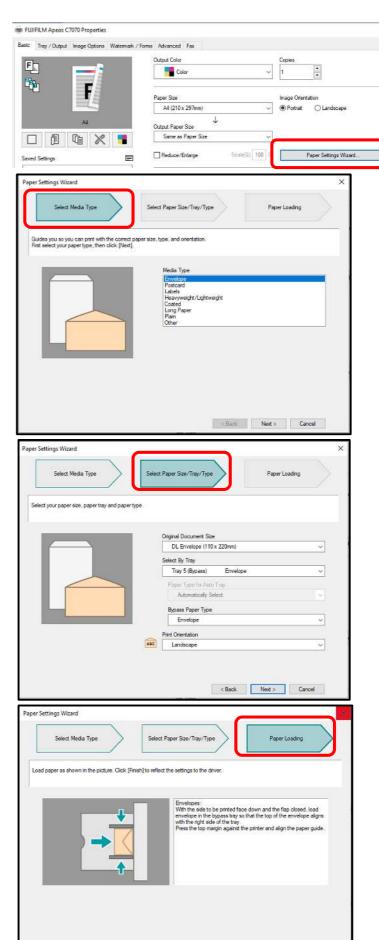
- 1. From application, select [**Print**], select the printer model, click [**Printer Properties**] / [**Preference**].
- 2. On the [Basic] tab, select [Paper Setting Wizard]
- 3.Select **[media type]** according to your paper type and click next to proceed

4.Select **[paper size/tray/type]** and set each item accordingly. You may also click **[custom]** to enter custom size paper

5.Select **[tray 5 (bypass)]** tray to load the paper (envelope) and click **[next]** to proceed

6.Click [next] to move to [paper loading]
Here, a visual instruction will show how to load
the document. The photo on the right will
guide you how to place the paper (envelope)

Click **[Finish]** to complete the setting and exit the screens to proceed to print



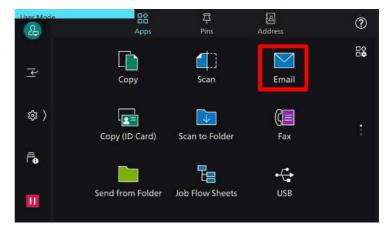
< Back Finish Cancel

3

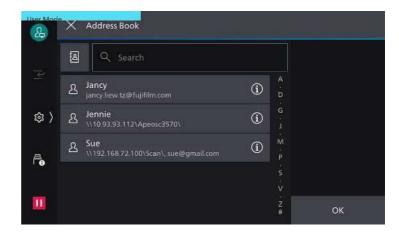
Scan: To Email ...

Allows you to scan a document and send the scanned data as an email attachment

1. Load documents onto the Document Feeder. Tap **[Email]** icon on the Services Home screen.



 On the [Email] screen, tap [Address Book]. Select the recipient's name from the contact list.

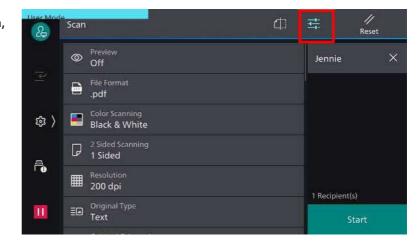


- 2. Tap on the upper side of the screen, and set desired option features
- 4. Select an option:
 - a: [Color Scanning]
 - b: [2 Sided Scanning]
 - c: [File Format]

TIFF / JPEG / PDF / DOCUWORKS XPS / Microsoft Office Format** (advanced Scan Kit is required)

d: [file name]

to enter a specific file name



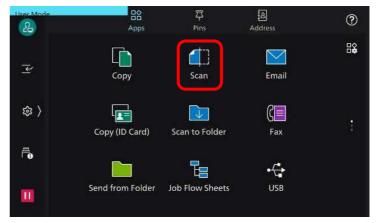
Tap [Start] to proceed to start scan process

Scan: To PC

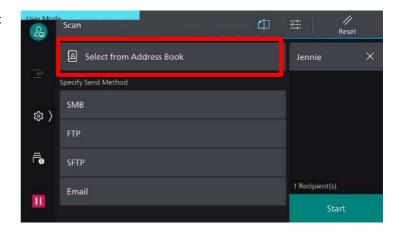
Allows you to scan a document and send the scanned data to a network computer (via SMB/FTP)

- 1. Load documents onto the Document Feeder.
- 2. Select **[Scan]** button on the Services Home screen.





3. Tap the **[Address Book**] to select the recipient and click **[OK]**



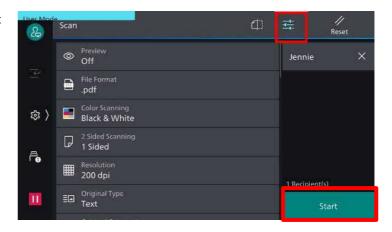
- 4. Tap on the upper side of the screen and set desired features.
- 5. Select an option:
 - a: [Color Scanning]
 - b: [2 Sided Scanning]
 - c: [File Format]

TIFF / JPEG / PDF / DOCUWORKS XPS / Microsoft Office Format** (advanced Scan Kit is required

d: [File name]

to enter a specific file name

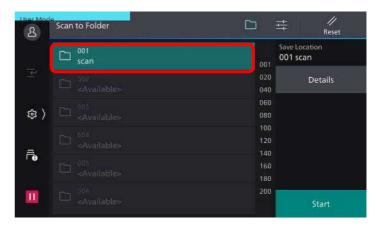
Tap [Start] to proceed to start scan process



Scan: Scan to Folder...

Allows you to scan a document and save the scanned data in a registered folder of the machine.

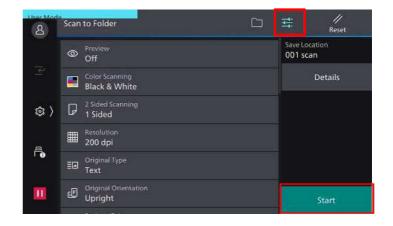
- 1. Tap [Scan to folder] button on the Services Home screen.
- 2. From the **[Scan to Folder]** screen, select a folder to save the scanned document. (Enter passcode, if any)
- 8 ? 2 8 7 Email 每 > 1 Œ Copy (ID Card) Scan to Folder F Te \leftarrow Send from Folder Job Flow Sheets USB Ш



- 3. Tap on the upper side of the screen, set desire features.
- 4. On the **[Scan to Folder**] screen. Select the option: a: [Color Scanning]

b: [2 Sided Scanning]

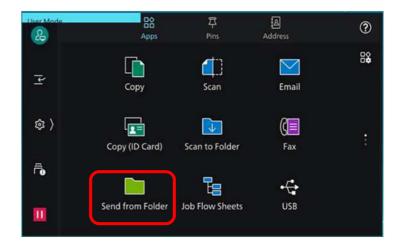
Tap [Start] to proceed with scanning.



Scan: Send from Folder...

Send to folder allows you to save the scanned document, files to be printed out.

1. Select [Send from Folder] button on the Service Home Screen



2. Select the desired folder.

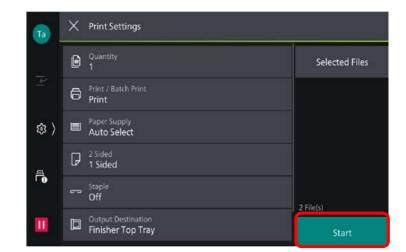


3. Select the file(s) to print and tap [Print].



4. Select the desired feature items as needed

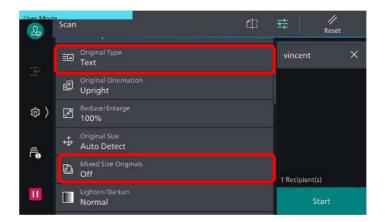
Tap [Start] to print out the document.



Advance Scan: Preview, Mixed Sizes Original, Original Type...

Additional features that you can select under [E-mail], [Scan to PC], [Store to Folder], [Scan to USB]....

- Load documents to scan. On the Services Home screen, select scan destination [Email], [Scan], [Scan to Folder], [Store to USB]
- 2. Tap on the upper side of the screen, to set the desire option features.
- 8 3 2 7 Сору Scan Email (章 1 $(\zeta \equiv]$ Copy (ID Card) Scan to Folder F Ŀ \leftarrow USB Send from Folder Job Flow Sheets H



3. Select any option required:

a: [Preview]

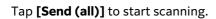
View the scanned image before completing scan process

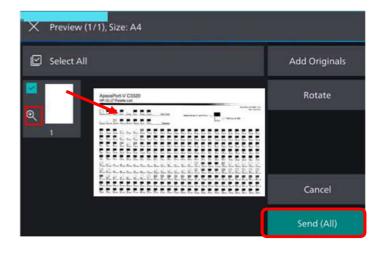
b: [Mixed Sized Originals]

scan different size documents simultaneously with the document feeder.

c: [Original Type]

Set the document type.





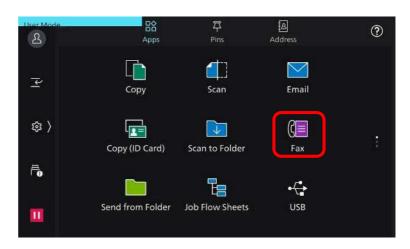
Fax: Basic Faxing (Single/Broadcast), Faxing a 2-

Sided Document

Allows to transmit a 2-sized document to single or multiple recipients in a single operation.

 Load documents onto the Document Feeder.



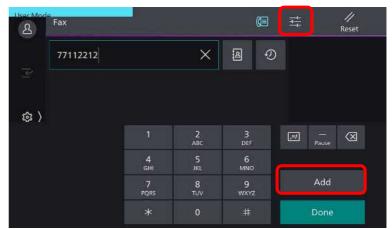


FUJIFILM

3. To enter fax recipient(s) select: [Numeric Keypads] or [Address Book]

Press **[ADD**] to enter more than one fax recipient/number.

4. Tap = to proceed with fax settings



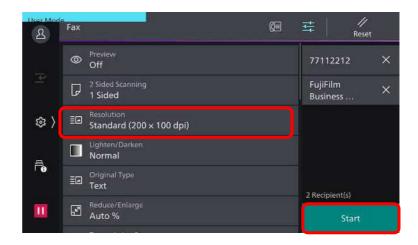
5. Select the desired options:

[2 Sided Scanning]

[Resolution]

[Original Type]

Tap [Start] button to begin fax process



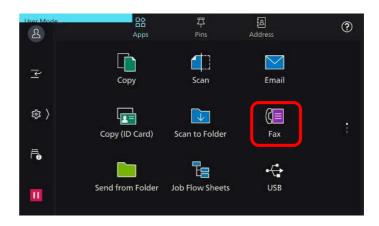
Fax: To enable Confirmation Report

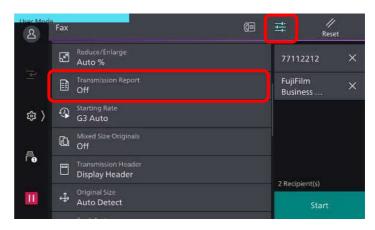
Automatically prints a transmission report when fax transmission is completed

1. Load documents onto the Document Feeder.



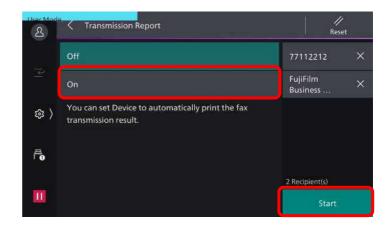
2. Tap [Fax] on the Services Home screen.





4. **Tap [on]** to enable transmission report

Tap [Start] button to begin fax process



USB: Print from USB ...

Data/Files stored in the USB (2.0) can be printed from the device. Supportable / Recognized files are PDF, JPEG, TIFF, XDW,

- 1. Insert the USB memory device into the memory slot.
- 2. The following screen displays upon detected USB device
 - a. Scan To USB
 - b. Print from USB
- 3. Tap [Print from USB]

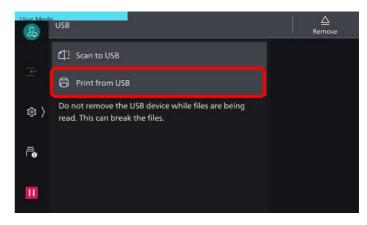
4. Select the required file to be printed

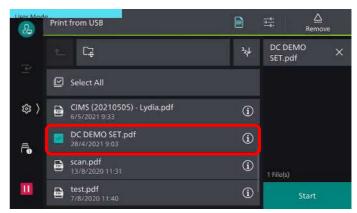
- 5. Tap to select the desired print options:
 - a: [Output Color]b: [Paper Supply]c: [2 Sided]

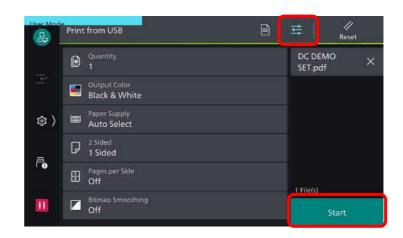
c. [2 Sided]

Tap [Start] to proceed.









USB: Scan to USB ...

Allows you to scan and stored the scanned data to a USB memory device

Insert the USB memory device into the memory slot.

Note: If the pop up message "USB media has been inserted" is not displayed, tap the [USB] icon on the home screen instead

- 2. Load documents on the Feeder or Platen Glass.
- 3. The following screen displays upon USB device detected:
 - a. Scan To USB
 - b. Print from USB

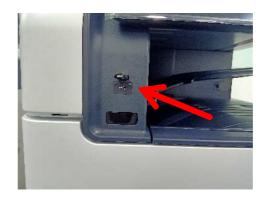


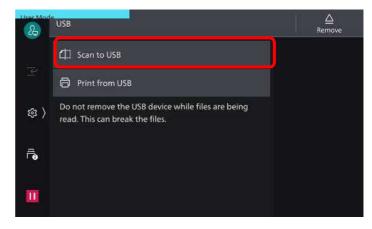


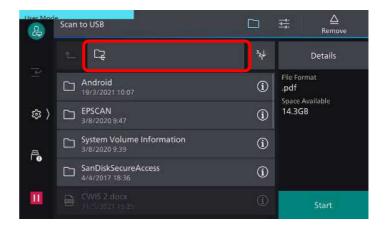
c: [File Format]

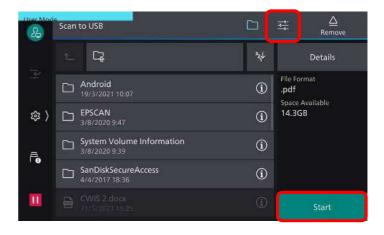
d: [Original Type]

Tap [Start] button to proceed.







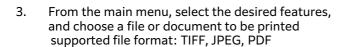


Mobile Printing

Allows you to print & scan directly from your mobile via FUJIFILM Print Utility app

- Download the 'Print Utility V3' app via 'Google Play' or Apple 'App Store'
- Launch the application and register the machine by tapping [tap here to register] on the bottom of the screen.

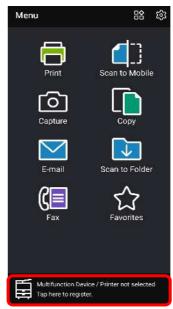
(Wi-Fi will auto detect and display the device name and model)

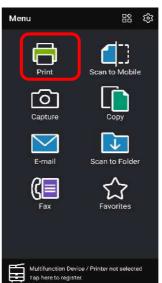


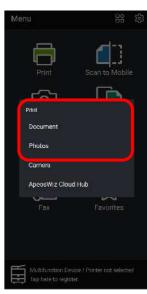
4. Under the [advanced], tap on the desired settings.

Tap [start] to start the print job







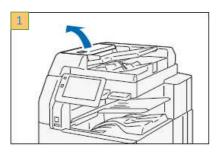




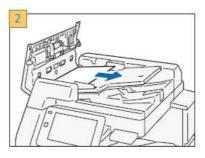
Maintenance: Clearing Paper Jams

NOTE: Follow instructions displayed on the Touch Screen to remove the jammed paper.

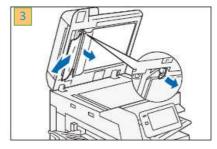
Paper Jam in the Document Feeder (DADF)



1) Pull up the front handle of the cover and open the cover until it stops.



2) Remove the document.



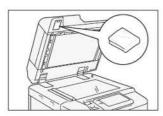
 Open the document cover, grip the lever to open the side 2 scanner, and remove the document.



4) Lift the document feeder tray and remove the document.

Scanner: Document cover, document glass, film, scanner glass

Wipe off any dirt with the supplied cloth about once a month. When stains cannot be removed easily, wipe them lightly with the soft cloth slightly moisten with a thin neutral detergent solution

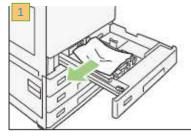








Paper Jam in Paper Tray (Tray 1, 2,3, 4 and Bypass Tray 5)



 Pull out Paper from Tray 1-4 and remove jammed paper. Gently push the tray in.



2) Inspect paper feed Tray 5 (Bypass). Remove jammed paper if any.

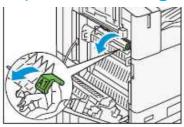
Maintenance: Clearing Paper Jams

Note: Follow instructions displayed on the Touch Screen to remove the jammed paper.

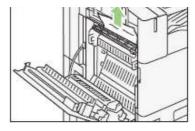
Warning! The machine parts are very hot to touch and remove. Never touch a labeled area indicating 'High Temperature' and 'Caution' to avoid burns.

Areas of paper jam include fusing unit [A1], Center Tray Exit [A2], Duplex Unit [A3]

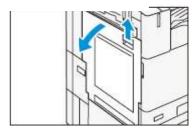
Paper Jam in Fusing Unit [A1]



1. Open Cover A and pull the lever [A1]

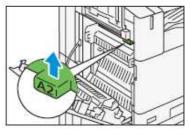


2. Remove the jammed paper and return the lever [A1] to the original position

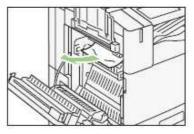


3. Close cover A

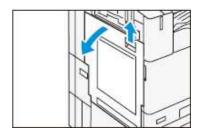
Center Tray Exit [A2]



1. Open Cover A and pull the lever [A2]



2. While holding the lever [A2], remove the jammed paper and return the level to the original position

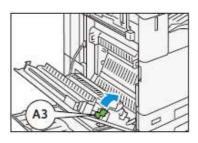


3. Close cover A

Duplex Unit



1. Open Cover A remove the jammed paper



2. Pull the lever [A3]



3. While holding the lever [A3], remove the jammed paper and return the level to the original position

Maintenance: Replacing Consumables

Note: The machine will prompt a message when it is time to order a new Toner Cartridge.

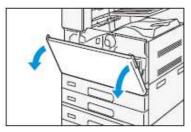
Replacing Toner Container

Caution: Place a few sheets of paper on the floor before removing the cartridge.

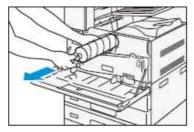
This will allow any excess Toner to fall on the paper.

Replace Toner Cartridges while the machine powered ON.

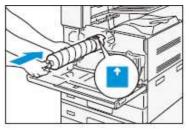
Powering the machine OFF will erase all information stored in the machine's memory.



1. Ensure the machine is not operating, before opening the Front Cover.



2. Place your hand under the toner cartridge and slowly pull out the toner cartridge. Gently shake the cartridge



3. Orient the toner cartridge with the arrow facing up and insert the cartridge until it stops. Close the front cover

Replacing Waste Toner Container

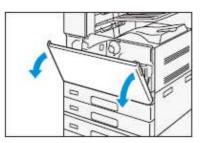
Caution: Do not use warm water or cleaning solvents to remove Toner (Dry Ink) from your skin or clothing.

This will set the Toner and make it difficult to remove.

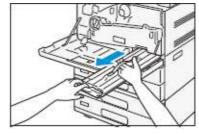
If any Toner gets on your skin or clothing, use a brush to remove the Toner, blow it off, or wash it off with cold water and mild soap.

Do not attempt to use a standard shop vacuum or home vacuum to clean Toner spills in or near the machine.

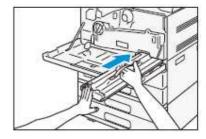
Shop and home vacuums are not equipped with correct filtration and will contaminate your environment.



1. Ensure that the machine is not operating, and open the front cover



2. Hold the handle of the waste tone container, and take out the waste toner container.



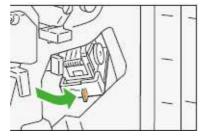
3. Hold the handle of the new waste toner container and slowly push in the waste toner until you hear a 'click' sound. Close the front cover.

Maintenance: Replacing Consumables

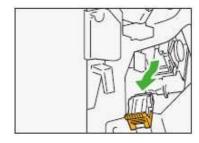
Replacing R1 Finisher Staple Cartridge



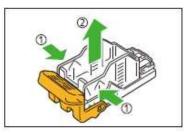
1: Ensure the machine is idle before opening the Finisher Door.



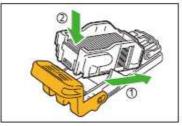
2: Hold [R1] and move the stapler unit to the front



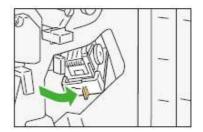
3: Hold the lever and remove the cartridge



4: Pinch both sides of the empty staple case (1) and remove from the cartridge (2)

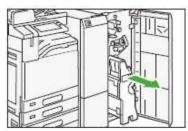


5. Insert a new staple case into the cartridge (1) and push the back side (2)

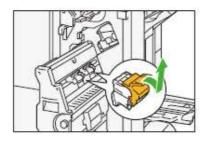


6: Insert the cartridge into the machine. Close the Finisher Front Door.

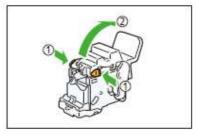
Replacing R2 & R3 Booklet Staple Cartridges



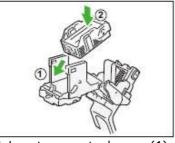
1: Open the Finisher Door, hold and pull out the cartridge lever



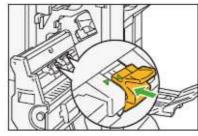
2: Pull out the stapling unit.



3: Push the orange buttons on either side of the cartridge (1) and open the cover (2). Push the metal part of the cartridge up



4. Insert a new staple case (1) and push the back side to set in place (2)



5. Insert the cartridge into the original position, insert the booklet maker all the way. Close the cover.

Machine Status

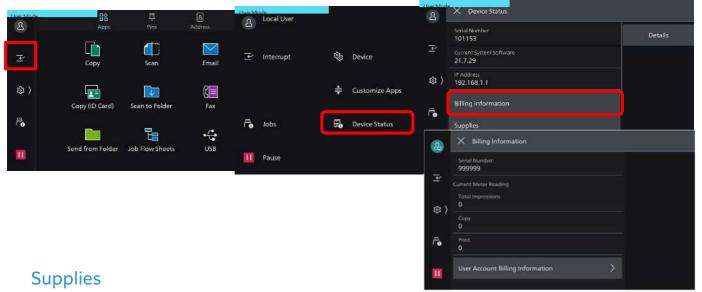
Billing Information

On the Machine Panel, tap icon. Select <Device status>, <Billing Information>

Total Impressions: Total number of Copy + Print Copy Service: Total number of copies made Print Service: Total number of prints made Billing Information is different from the Usage Counters in

CWIS properties.

User should submit meter readings based on the meter from machine UI / Touch Screen.



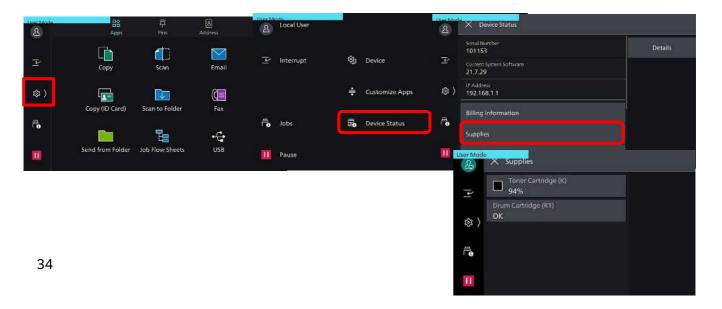
On the Machine Panel, tap icon Select < Device Status >, < supplies >

The status of consumables is shown as:

"OK", "Replace Soon (Order Now)", or "Replace Now"

For toner, the amount is shown in percentage (0 to 100%). Scroll down to display Other Consumables.

Replace only when the alert Message displays "Replace Now"



Consumables Part No.









Consumables Part Number

Toner Cartridge Black [K] Waste Toner Container (for 45/55) **Product Code**

CT203582 1 unit/box CWAA0984 1 unit/box

Quantity/Box

(For AP B4570/5570)

50 Sheet Staple Cartridge for Finisher-A2/B1/C3*1CWAA08562sets/box (5000 staples)50 Sheet Staple Cartridge for Finisher-B1 Booklet*2CWAA07284sets/box (2000 staples)65 Sheet Staple Cartridge for C3 Finisher with Booklet*3CWAA08553sets/box (5000 staples)

^{*3:} For Single and Dual Stapling on C3 Finisher with Booklet Maker only

Replace Toner Cartridges The following messages are displayed on the touch screen depending on the amount of toner remaining. Replace the toner cartridge according to the message.				
Message :	Remaining Yield:	Solution:		
Please order a Black Toner [K] Cartridge	Black: Approx 3,500pages Others: Approx 2,500 pages	Do not required to replace immediately. Order Toner Cartridge as displayed.		
Black Toner [K] Cartridge needs to be replaced soon.	Approx. 40 pages	Replace toner cartridge with a new one.		
Black Toner [K] Cartridge needs to be replaced.	-	Machine will stop, replace toner cartridge with a new one.		
Replace Waste Toner Cartridges R5 The following messages are displayed on the touch screen according to the status of the waste container.				
Message :	Remaining Yield:	Solution:		
Please order a Waste Toner Container	Approx. 3,600 pages	Order the waste toner container		
The Waste Toner Container needs to be replaced.	-	Machine will stop, replace waste container with a new one.		

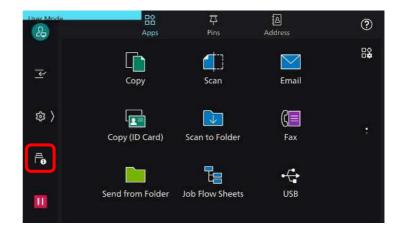
^{*1:} For Single and Dual Stapling on Finisher-A2, Finisher B1 and C3 Finisher with Booklet. For Saddle Stapling with C3 Finisher with Booklet

^{*2:} For Saddle Stapling on Finisher-B1 only.

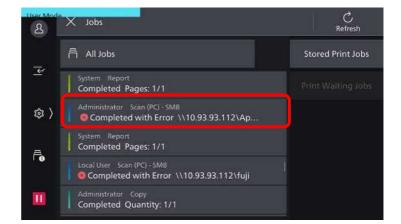
Job Status

Allows you to check current, pending, and completed jobs. You can also cancel or resume a pending /inactive job.

1. From machine home screen, tap



- The [All Jobs] screen displays the current or pending jobs.
 Select a job, to view the status of the job
 - a) Completed [successful]
 - b) Completed with error [unsuccessful]

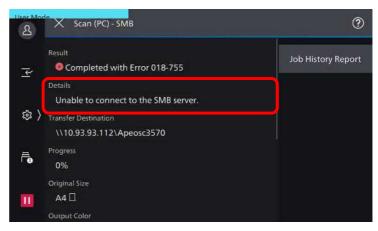


3. Click on the job log to display the details of the job

If an error occurs, the error will be indicated in the message.

tap [job history report] to print out the report

4. Select [X] to close the screen.



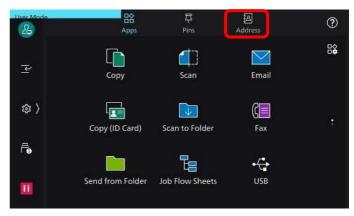
Register New Address (Email / Fax Recipient)

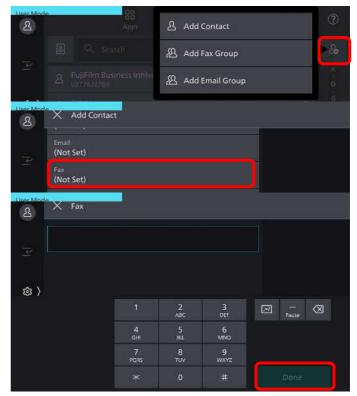
You can register frequently used addresses on the address book. Select address type from Fax, IP Fax, I-fax, Email & Server. (Up to 5000 addresses can be stored.

- From machine home page, select [Address Book] icon on the top left corner and tap
- 2. Tap [Add Contact]. &

Option 1: add fax numbers

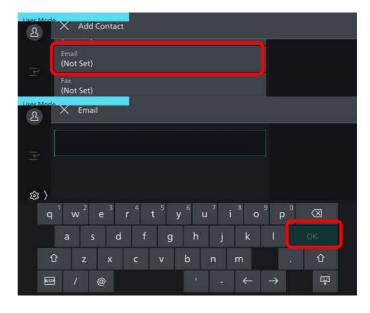
- 1) Enter recipient name and tap [not set] to enter the fax number, use the keyboard to enter fax number.
- 2) Press **[done]** to close fax number window and confirm the entry, then tap **[OK]** to continue and register the number.





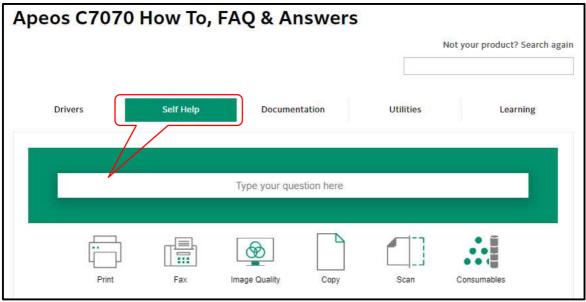
Option 2: add email address

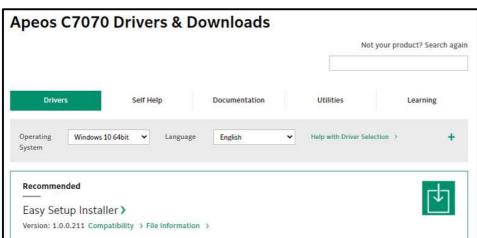
- 1. Repeat step 1 and 2 in option 1
- 2. Enter recipient name and tap email [not set]
- 3. Enter a name for the recipient. Tap **[OK]** to continue.
- 4. Confirm the entries, and tap **[OK]** to register and exit.

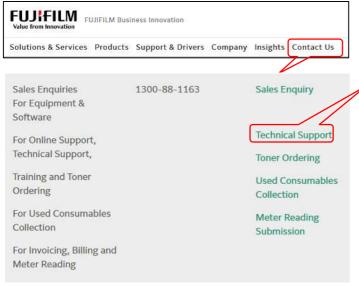


Support & Download (Drivers & Self-help)

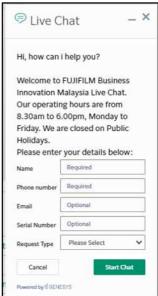
Check out FUJIFILM Business Innovation website @ fujifilm.com/fbmy







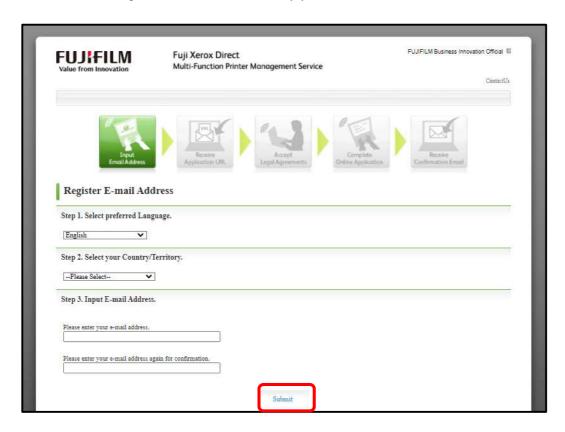




EP-BB Self Registration (subject to configuration)

For Green Report, kindly Self-Register your account 30 days after activation date. Please follow the steps below to register.

Open a web browser and key in the below address https://service-fb.fujifilm.com/direct_app/



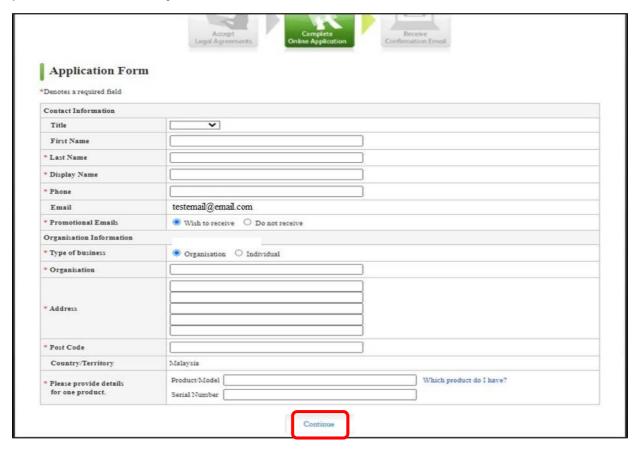
An e-mail notification with the personalized URL will be sent via e-mail



Click on the URL and you will be redirected to the following link. Proceed with the application by accepting the Legal Agreements.



Complete the Online Application form to Continue. Your application will be processed. Thank you.



Notes

Notes

Notes

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For Service & Supplies Enquiries (Nationwide)

Toll Free: 1-300-88-1163

Online support: fujifilm.com/fbmy

